

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS MEETING AGENDA

Friday, October 25, 2024
8:30 a.m.

Portola Hotel & Spa, Two Portola Plaza, Monterey, CA 93940

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com.

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	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.burdette@sedgwick.com . This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. CONSENT CALENDAR
	If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
7	*A. Minutes of the June 6, 2024, Special Board of Directors Meeting
10	*B. Minutes of the June 6, 2024, Board of Directors Meeting
21	*C. Warrant Listings for the Months of August and September 2024
22	*D. Pooled Auto Physical Damage and Property Programs' Claims History and Annual Financial Status as of June 30, 2024
31	*E. Analysis and Update of Delayed Workers' Compensation Claims
34	*F. Public Self-Insurers Annual Report for Fiscal Year 2023/2024
43	*G. New Board Representatives for: <ul style="list-style-type: none">• Diana Perkins, City of Monte Sereno• Daryl Jordan (Alternate), City of Monte Sereno• Beth Goldberg (Alternate), City of Redwood City• Heidi Scoble (Alternate), Town of San Anselmo
46	*H. Final BCJPIA 2024/25 Budget

* Reference materials enclosed with staff report.

- 59 *I. CARMA E-Brief for September 2024
60 *J. 2024 BCJPIA Annual Report
85 *K. Scholarship Fund Update
 Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.

6. STRATEGIC PLANNING RECAP

7. PRESENTATIONS

- 89 *A. Presentation by Chandler Asset Management Regarding Investment Portfolio Performance and Review of Investment Policy
 Recommendation: Staff recommends the Board of Directors approve the BCJPIA Investment Policy as presented, effective October 25, 2024.
- 151 *B. Workers' Compensation Program Update from Workers' Compensation and Return-to-Work Program Managers, Innovative Claim Solutions and Local Agencies Workers' Compensation Excess JPA
 Recommendation: None.
- 181 *C. Liability Program Update by Acclamation Insurance Management Services (AIMS)
 Recommendation: None.

8. RISK CONTROL MATTERS

- 191 *A. 2024/25 Risk Control Service Delivery Update
 Recommendation: None.

9. FINANCIAL MATTERS

- 205 *A. June 30, 2024, Pooled Property Program (PPP) Dividend Calculation
 Recommendation: Staff recommends the Board release a dividend in the amount of \$143,000 to fund property appraisals in the 2024/25 program year as presented in item 10.B. and engage Sedgwick for additional cyber services as presented in item 10.C.

10. ADMINISTRATIVE MATTERS

- 209 *A. Annual Review of Members that Qualify for the Member Assistance Program
 Recommendation: The Executive Committee recommends the City of Piedmont and City of Novato to participate in the Assistance Program for 2024/25.
- 221 *B. Review of Responses to Property Appraisal Request for Proposals (RFP)
 Recommendation: The Executive Committee recommends the Board approve engaging Centurisk to conduct property appraisals of all BCJPIA member's buildings valued under \$5 million, and to utilize equity from the Property Program to cover the cost of appraisal.

- 225 *C. Review of Cyber Audit Request for Information
Recommendation: The Cyber Ad Hoc Committee recommends the Board approve engaging Sedgwick for cyber risk control services effective November 1, 2024.
- 233 *D. Review of Proposed Changes to the Pooled Liability Program Master Program Document to Increase Settlement Authority
Recommendation: The Executive Committee recommends the Board approve increasing the Executive Committee's Settlement Authority to \$750,000 in the Liability Programs and approve the amendments to the Pooled Liability Program Master Program Document.
- 268 *E. Appointment of ERMA JPA Alternate Representative
Recommendation: Staff recommends the Board appoint an ERMA Alternate Representative at the meeting.
- 275 *F. Annual Defense Panel Review
Recommendation: None.
- 309 *G. Review of Sedgwick and Service Providers Evaluation
Recommendation: Board provide additional feedback with regard to service provider performance, if warranted, and direction regarding the contracts soon to expire.
- 330 H. Appointment of BCJPIA Risk Control Manager
Recommendation: Staff recommends the Board consider appointing Lisa Harvey as BCJPIA Risk Control Manager, effective October 25, 2024.

11. **CLOSED SESSION** - Pursuant to Government Code Section 54956.95(a), The Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.

Liability Claims

- Agrawal v. City of Berkeley
- Cong v. City of Berkeley
- Gabrielson v. City of Berkeley
- Sanchez v. City of Berkeley
- Sanders v. City of Berkeley
- Tezare v. City of Berkeley
- Frankel v. Central Marin Police Authority
- Gouloomian v. Town of Corte Madera
- Williams v. City of Emeryville
- DeDansey v. City of Menlo Park
- Giron v. City of Menlo Park
- Lim v. City of Menlo Park
- Richards v. City of Menlo Park
- Davidovitz v. City of Novato

Doe v. City of Novato
Locke v. City of Novato
Sanders v. City of Piedmont
A.C., a minor, and Estate of Chaves v. City of Pleasanton
Bajjuri v. City of Pleasanton
Barstow v. City of Pleasanton
Bautista v. City of Pleasanton
Doe v. City of Pleasanton
Dunkley, Trust of v. City of Pleasanton
Escoda v. City of Pleasanton
Gilliland v. City of Pleasanton
Gumina v. City of Pleasanton
Hawkinson v. City of Pleasanton
Khong v. City of Pleasanton
Lam v. City of Pleasanton
Nunes v. City of Pleasanton
Stark v. City of Pleasanton
Sunol Memory Care v. City of Pleasanton
Yankovich v. City of Pleasanton
Delfs & Lu v. City of Redwood City
Hart v. City of Redwood City
Selner v. City of Redwood City
Villa Montgomery Apartments v. City of Redwood City
Langham v. City of Union City

Workers' Compensation Claims

Detrick v. City of Larkspur

REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, The Board must report in open session any action taken, or lack thereof, in closed session.

12. EXECUTIVE DIRECTOR'S REPORT

A. Report by Executive Director

Recommendation: None.

13. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

A. Board of Directors

B. Staff

14. ADJOURNMENT

NOTICES:

- The next LAWCX Board of Directors meeting will be held on Tuesday, November 5, 2024. Location: Westin Sacramento Hotel & Spa, 4800 Riverside BLVD, Sacramento, CA 95822. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.
- The next BCJPIA Executive Committee meeting will be held on Thursday, December 12, 2024, via Zoom.
- The next CARMA Board of Directors meeting will be held Friday, January 17, 2025, Location: SpringHill Suites Napa Valley, 101 Gateway Rd E, Napa, CA 94558. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur and the alternate is Daria Carillo, Town of Corte Madera.
- The next ERMA Board of Directors meeting will be held Friday, January 24, 2025. Location: Napa Valley Marriot Hotel & Spa, 3425 Solano Ave, Napa, CA 94588. The BCJPIA Representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Jon Maginot, City of Los Altos.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, February 13, 2025, via Zoom.